

BCBSOK/BlueLincs HMO/Blue Advantage
Site Survey
Home Health/Hospice

PHYSICAL SETTING AND SAFETY

1. Hallways and floors are clear with adequate room for movement.
2. Department of Health license is current.
3. Exit signs are visible.
4. Visible, charged fire extinguishers. (A,B,C)
5. Equipment maintenance documented and log current.
6. Provisions for appropriate disposal of bio-hazardous materials and waste.
7. Temperature control of stored vaccines is ensured.

LAB on site: (yes)

8. Current CLIA certificate is displayed
9. Written policies and procedures.
10. Equipment maintenance log available.

LAB on site: (no)

11. Current certificate of waiver available.
12. Written policies and procedures.

PHARMACY: (yes)

13. Registered pharmacist oversees the pharmacy
14. Controlled drugs are properly handled-locked cabinet, log maintained
15. If no pharmacist, must have written policy/procedure-process for oversight

QUALITY PROGRAM

16. Mission statement
17. QAPI written plan, policies, and procedures include improvement of health outcomes, safety, and quality of care with annual review.
18. QAPI program measures, analyze, and tracks adverse events with corrective action plan as indicated with annual review.
19. Evidence of coordination and monitoring of activities throughout the facility.
20. QAPI meets regularly and contemporaneous minutes are signed/dated

INFECTION CONTROL

21. Written policy, plan, and procedure
22. Documented monitoring of problems/trends with corrective action plan.

COMPLAINT MONITORING

23. *Written policy, procedures to address acceptance, processing, review, and resolution.*

BIO-HAZARD POLICIES AND PROCEDURES

24. Bio hazard written plan, policy, and procedures to include home and travel.

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DISASTER PLAN POLICIES AND PROCEDURE

25. Written policy, plan and procedure for fire, tornado, bomb threat, city/state/national emergency.

Medical Staff Bylaws

26. Written plan of staff responsibility (ies) with annual review

Medical Staff Credentialing Plan

27. Written plan, policy, and procedure.

Professional Staff

28. Written plan, policy, and procedure

29. Documented monitoring of license renewals

30. Documented monitoring of continued education as required

31. Nursing staff CPR certified

Non-Professional Staff Oversight

32. Written plan, policy, procedure to include RN supervision of LPN and CNA.

33. Documented monitoring of non-professional staff

34. Monitoring of license renewals, education, CPR training.

Employee Orientation

35. Written plan, policies, and procedures.

36. Documented certification or training of home health aides to include privacy and patient rights.

37. Documented competency evaluation of CNA and Nursing.

MEDICAL RECORDS

38. Confidentiality and security of medical records is assured.

39. Records document status of advanced directive.

40. Records document release of information signed.

41. Patient rights and responsibilities document provided at start of care.

42. RN initial evaluation, plan of care, re-evaluation within 60 days.

43. RN oversight of LPN and CNA documented in record.

44. Evidence of coordination of care with physician.